

Kingsley Parish Council

Kingsley Parish Council
The Boardroom
Kingsley Cemetery
Hollow Lane
Kingsley
Cheshire
WA6 8EF

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Proper Officer: Mr Luke Trevaskis

14 January 2021

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this fourteenth day of January 2021, you are hereby summoned to attend a meeting of Kingsley Parish Council to be held at 19:00 on the nineteenth day of January 2021.

The meeting will be held remotely, via the online meeting platform 'Zoom'.

The members and public can join the meeting via the internet by inserting the following link into the address bar of their browser:

[https://us02web.zoom.us/j/83710808098?
pwd=UEs3bmQ0dGpBbWZ3ODBSZzAzTDZDZz09](https://us02web.zoom.us/j/83710808098?pwd=UEs3bmQ0dGpBbWZ3ODBSZzAzTDZDZz09)

Alternatively, if members or the public have a personal Zoom account, they may join the meeting with the following details:

Meeting ID: 837 1080 8098

Passcode: 665376

Alternatively, the meeting can be joined by dialling +44 (0) 20 3901 7895 from a landline or mobile telephone.

Your sincerely,



Mr Luke Trevaskis
Proper Officer

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.
3. **Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.
4. **Minutes** - to receive and confirm the minutes of the meeting held on 15 December 2020.
5. **Borough Councillor Report** - to receive a report on matters of interest.
6. **Play Area** - to receive an update.
7. **Cemetery**
 - i) to approve the submission of a Grant Assistance Application to Cheshire West and Chester for routine maintenance that has been undertaken in the cemetery.
 - ii) to note the commencement date for approved works has not yet been confirmed.
8. **Co-option** - to consider any applications for the casual vacancies.
9. **Book of Reflection** - to consider undertaking a 'Kingsley Book of Reflection' to record and detail the experiences of Kingsley residents during the past twelve months. Such a book could be used to record tributes to those who have lost their lives during the Covid-19 pandemic, document changes of everyday life, praise our key workers, and generally serve as a time capsule for future generations. Opportunities to involve local schoolchildren could also be explored.

10. Finance

- iii) to note the below payments have been made in line with contracts and statutory obligations:

| Date | Payee | Description | Value |
|----------|------------------|----------------------|--------|
| 2/12/20 | NEST | Pension Contribution | £71.86 |
| 2/12/20 | BT Group | Phone | £26.40 |
| 7/12/20 | British Gas | Office | £30.00 |
| 31/12/20 | Unity Trust Bank | Service Charge | £18.00 |
| 31/12/20 | Suez | Recycling | £47.94 |
| 31/12/20 | BT Group | Phone | £26.40 |
| 4/01/21 | British Gas | Office | £30.85 |

- iv) to consider the Kingsley Parish Council Budget + Precept Proposal 2021-2022 document.
- v) to approve the budget for 2021-2022.
- vi) to approve the precept request for 2021-2022.

11. **Higher Heyes** - to receive an update.

12. Planning - to consider Planning Applications and agree actions.

- vii. 20/04363/FUL - Alteration to front porch, alterations to windows/doors, single storey rear extension, Mill Lane Farm, Mill Lane
- viii. 20/04356/FUL - Extension to side and rear, 55 Beech View Road
- ix. 20/04482/FUL - Demolition of existing dwelling and erection of replacement dwelling, Pear Tree Cottage, Norley Road

13. Highways - to consider Highways matters and agree actions.

- i. Middle Lane
- ii. Hollow Lane
- iii. Speeding Questionnaire from ChALC

14. Grit Bins - to receive an update and agree actions.

15. Chairman's Report - to receive any updates from the Chairman.

16. Tenders -

- i) to consider tenders for grounds maintenance at Kingsley Playing Fields and approve contractor.
- ii) to consider tenders for cutting / clearing Public Rights of Way and approve contractor.
- iii) to consider tenders for grounds maintenance work at Kingsley Cemetery and approve contractor.
- iv) to consider tenders for general village enhancement work and approve contractor.

17. Staffing - to discuss recruitment and agree actions.

18. Next Meeting - to note the date of the next meeting.