

Kingsley Parish Council

Kingsley Parish Council
The Boardroom
Kingsley Cemetery
Hollow Lane
Kingsley
Cheshire
WA6 8EF

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Proper Officer: Mr Luke Trevaskis

18 May 2023

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this eighteenth day of May 2023, you are hereby summoned to attend the annual meeting of Kingsley Parish Council to be held at 19:00 on the twenty-third day of May 2023 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Members of the public wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.

Your sincerely,



Mr Luke Trevaskis
Proper Officer

AGENDA

1. **Chairman** - to elect a Chairman.
2. **Vice Chairman** - to elect a Vice Chairman.

3. **Apologies** - to receive apologies for absence.
4. **Declarations** - to note declarations of members' interests.
5. **Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.
6. **Minutes** - to receive and confirm the minutes of the last meeting.
7. **Standing Orders & Financial Regulations** - to consider the adoption of both updated documents.
8. **Finance** - to approve Month 1 finance and receive an update on the annual internal audit.
9. **Village Projects** - to receive an update on village enhancement projects and agree actions.
10. **Planning** - to consider Planning Applications and agree actions.
 - i. 23/01308/FUL - Hall O Th Hey Farm West
 - ii. 22/04587/FUL - 1 Waterloo Cottages
 - iii. 23/00947/FUL - Castlehill House
 - iv. 23/00948/LBC - Castlehill House
 - v. 23/00938/TPO - Opposite Wisteria Cottage
11. **Chairman's Report** - to receive any updates from the Chairman.
12. **Borough Councillor Report** - to receive a report on matters of interest.
13. **Next Meeting** - to agree the dates of the next meetings for 2023-2024

14. **Exclusion of the Press and Public**

The Council is recommended to pass the following recommendation in relation to the following items:

"That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act."

15. **Cemetery** -

- i. to receive an update regarding the cemetery contract and agree any necessary actions.
- ii. to discuss recent communication regarding the extension of the cemetery.