

Kingsley Parish Council

Kingsley Parish Council
The Boardroom
Kingsley Cemetery
Hollow Lane
Kingsley
Cheshire
WA6 8EF

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14 March 2024

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this fourteenth day of March 2024, you are hereby summoned to attend a meeting of Kingsley Parish Council to be held at 19:00 on the nineteenth day of March 2024 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Members of the public wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.

Your sincerely,



Mr Luke Trevaskis, Proper Officer

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.
3. **Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.
4. **Minutes** - to receive and confirm the minutes of the last meeting.
5. **Playing Field**
 - i. To note the jet washing of the play areas has been scheduled to take place in the next three weeks.
 - ii. To note that the wildflower meadow is due to receive a second spray. To approve a date for when members would like to sow seeds (preferably at the beginning of April).
 - iii. To note that quotes for the pathways are being obtained.
 - iv. To note that the first cut of the grass is taking place within the next week.

- v. To note that a local contractor has agreed to weld a new lock and chain to the gate, cost to be confirmed.
- vi. To note the noticeboards have now been updated with the Council's risk assessment, and public liability insurance certificate.
- vii. To note that tree guards have been ordered to protect the community orchard saplings.

6. Cemetery

- i. To note the risk assessment has been updated in the noticeboard.
- ii. To note a date has been agreed for the benches to be removed to be dried and refurbished. This will be undertaken in the shortest timeframe possible to ensure minimal disturbance to cemetery visitors.
- iii. To receive quotes for the supply (and delivery) of two additional benches to replace the benches in the new section of the cemetery.
- iv. To consider the quotes for the cleaning of the cemetery boardroom and its frequency.
- v. To note that the current contractor of the playing field has agreed to cut the grass in the cemetery, whilst the Council continues to source a local supplier to undertake the contract (or at least the horticultural parts).
- vi. To note the PO has requested quotes for a survey to be undertaken for the cemetery wall.
- vii. To note that the war memorial will be cleaned in April.

7. Village Projects

- i. To receive an update regarding the coop ramp.
- ii. To receive an update regarding the additional work required to the electrical supply for the Christmas lights.
- iii. To consider whether a quote should be obtained to refurbish the finger post as suggested at the last meeting.
- iv. To note that it has not yet been established who the owner is of the Brook (between Well Lane and Chapel Lane), nor is it understood who is responsible for the loose paving slabs.
- v. To note that Cheshire West and Chester Council has been approached and requested to provide a service level specification for Kingsley. CWaC has confirmed that Kingsley xxxx. The PO has requested confirmation of dates when this work was last undertaken.
- vi. To consider the costs for village signage as discussed at the last meeting, and consider where the signs would be best positioned (detailing the 'what3words' location) that the PO can use to approach CWaC for permission. Once permission is obtained, and costs for the signage is agreed, the PO will approach a contractor for installation quotes.

8. Highways

- i. To note that patch repair work has been undertaken on highways following reports from Kingsley Parish Council. Complaints remain frequent from residents, especially regarding the speed of traffic on Mill Lane, and parked vehicles causing obstruction of vision on Waterloo Lane - residents have requested the Council request yellow lines, signage, and lobby for a reduction in speed limit.

9. Finance

- i. To consider the costs to upgrade the Council's URL to a .gov domain and agree actions.

10. Planning - to consider Planning Applications and agree actions.

11. Chairman's Report - to receive any updates from the Chairman.

12. Borough Councillor Report - to receive a report on matters of interest.

13. Next Meeting - to note the date of the next meeting.