

# Kingsley Parish Council

Kingsley Parish Council  
The Boardroom  
Kingsley Cemetery  
Hollow Lane  
Kingsley  
Cheshire  
WA6 8EF

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24 October 2024

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this twenty-fourth day of October 2024, you are hereby summoned to attend an ordinary meeting of Kingsley Parish Council to be held at 19:00 on the twenty-ninth day of October 2024 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

## Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

## Note to Public:

*Members of the public wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.*

Your sincerely,



Mr Luke Trevaskis  
Proper Officer

## AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.

**3. Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.

**4. Minutes** - to receive and confirm the minutes of the last meeting.

**5. Police** - to receive a report from the PCSO.

**6. Policy** - to review and accept the Publication Scheme.

**7. Finance** -

- i. To consider Q2 Budget Report and Bank Reconciliation.
- ii. To consider the grant request.

**8. Village Projects** - to receive an update on village enhancement projects and agree actions.

- i. To receive an update regarding the coop ramp, and match funding application on Spacehive.
- ii. To receive an update regarding the Middle Lane Playing Field.
- iii. To receive a verbal report regarding the success of the community clean up day.
- iv. To consider the report regarding the purchase of community tools for future clean up days, as proposed at the last meeting.
- v. To consider the draft survey regarding community projects.
- vi. To consider the current condition of the bollards at the Cross, and discuss improvements.
- vii. To consider the arrangements for the Christmas tree and lights.
- viii. To consider the kerb line weeding work that is required to be undertaken along Westbrook and free actions.

**9. Cemetery**

- i. To receive an update regarding the levelling of the new extension.
- ii. To note that the first bench has now been restored and returned to the cemetery.
- iii. To note a recent request to view records and consider if fees should be introduced for members of the public wishing to physically view burial records.

**10. Playing Field**

- i. To receive the report regarding the repairs that need to be undertaken to the play area, potential costs, and agree actions.
- ii. To note that a contractor has been requested to address the pathway defect.
- iii. To discuss a recent request regarding whether or not the gate to Kingsley Park and Playing Field should remain open or closed, and ratify the decision made at the meeting of 20 June 2023 to keep the gate open.

**11. Highways** - to receive an update.

**12. Planning** - to consider Planning Applications and agree actions.

**13. Chairman's Report** - to receive any updates from the Chairman.

**14. Borough Councillor Report** - to receive a report on matters of interest.

**15. Department for Education Call for Evidence** - to note the recent launch of the Call for Evidence of the Department for Education, and to agree actions.

**16. Next Meetings** - to note the date of the next meeting.