

# Kingsley Parish Council

Kingsley Parish Council  
The Boardroom  
Kingsley Cemetery  
Hollow Lane  
Kingsley  
Cheshire  
WA6 8EF

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16 January 2025

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this sixteenth day of January 2025, you are hereby summoned to attend an ordinary meeting of Kingsley Parish Council to be held at 19:00 on the twenty-first day of January 2025 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

## Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

## Note to Public:

*Subject to Standing Order 1 (E), members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the **business on the agenda**. Members of the public who would like to make representations at a meeting **must contact the Proper Officer** no later than **10:00am** on the day of the meeting to advise **both of their wish to speak, and the content**. Permission to speak at the meeting will be at the **discretion of the Chairperson**. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.*

Your sincerely,



Mr Luke Trevaskis  
Proper Officer

## AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.

3. **Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.

4. **Minutes** - to receive and confirm the minutes of the last meeting.

5. **Police** - to receive a report from the PCSO.

#### 6. **Finance**

- i. To consider and agree Q3 finance report.
- ii. To consider budget and precept report 2024-2025.
- iii. To approve budget for 2024-2025.
- iv. To approve precept for 2024-2025.

7. **Village Projects** - to receive an update on village enhancement projects and agree actions.

- i. To discuss litter picking and agree actions.
- ii. To consider a date for the next Community Clean Up day to take place in Spring.
- iii. To note the purchase of community tools for future clean up days, as proposed at the last meeting.
- iv. To consider any revisions to the draft survey regarding community projects and agree actions.
- v. To consider the options for the Christmas Tree for 2025, giving regard to either a planted tree, or a tree that can be supplied, installed, and removed by a contractor.

#### 8. **Playing Field**

- i. To note that the pathway is due to be patched when weather permits.
- ii. To consider the proposal, and outlined costs, for the wildflower meadow for Spring 2025 and agree actions.
- iii. To note the contractor has been advised to edge out the pathways as per specification of the contract.

#### 9. **Highways**

- i. To review the update regarding Waterloo Lane speed limit and consider sending a further letter to CWaC.
- ii. To consider the parking complaints received by residents of Waterloo Lane.

10. **Planning** - to consider Planning Applications and agree actions.

11. **Chairman's Report** - to receive any updates from the Chairman.

12. **Borough Councillor Report** - to receive a report on matters of interest.

13. **Next Meetings** - to note the date of the next meeting.

#### 14. **Exclusion of Press and Public** -

The meeting is recommended to pass the following resolution:

"That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following business, on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act."

#### 15. **Harassment of Staff and Members**

- i) To consider the recent communication(s) received, and agree actions to be taken.