

Kingsley Parish Council
The Boardroom
Kingsley Cemetery
Hollow Lane
Kingsley
Cheshire
WA6 8EF
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parish.clerk@kingsleyparishcouncil.org.uk

12 June 2025

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this twelfth day of June 2025, you are hereby summoned to attend the annual meeting of Kingsley Parish Council to be held at 19:00 on the seventeenth day of June 2025 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Members of the public wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.

Your sincerely,



Mr Luke Trevaskis
Proper Officer

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.
3. **Motion of Thanks** - a motion that this Council records its sincere thanks to Councillor Judith Critchley and Councillor David Crossley for their dedicated service in the roles of Chairperson and Vice Chairperson respectively over recent years. Their sound stewardship of meetings, thoughtful leadership, and commitment to upholding the Council's values have been instrumental in guiding the Council's work. Their ability to provide historical context and perspective has supported effective and well-informed decision-making, and their contribution to the smooth running of Council business is deeply appreciated. The Council extends its

gratitude and recognition for their hard work, integrity, and long-standing commitment to the Kingsley community.

4. Policies, Standing Orders & Financial Regulations - to consider the adoption of updated policy documents.

5. Minutes - to receive and confirm the minutes of the last meeting.

6. Public Participation - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.

7. Planning

i) to consider Planning Applications and agree actions.

8. Playing Field

i. To note that the tree survey is to be undertaken in July, and fallen trees will be removed by the end of the month.

9. Cemetery

i. To consider a report regarding the biodiversity position of the cemetery, and improvements that could be made.

10. Village Projects - to receive an update on village enhancement projects and agree actions.

i. To agree a course of action for the works to the kerb lines and pathways throughout the Village for this financial year.

ii. To receive an update regarding the coop ramp.

iii. To receive an update regarding Middle Lane Playing Field.

11. Highways

i. To note the communications that have been circulated since the last meeting regarding highways.

12. Finance

i. To receive the end of year accounts for FY2425.

ii. To receive the end of year bank reconciliation for FY2425.

iii. To consider Section 1 and Section 2 of the draft AGAR for FY2425.

13. Chairman's Report - to receive any updates from the Chairman.

14. Borough Councillor Report - to receive a report on matters of interest.

15. Next Meetings - to note the date of the next meeting.

16. ChaLC Executive Board - a motion that Kingsley Parish Council resolves to make formal representations to the Cheshire Association of Local Councils (ChALC) Executive Board as follows:

1. To express the Council's condolences on the recent passing of the Chairman of the Executive Board, acknowledging his long-standing service and contribution to parish and town councils across Cheshire.

2. To respectfully raise concerns regarding the current lack of female representation on the ChALC Executive Board, and to note that the role of Chairperson has been held exclusively by male members for over a decade.

3. To encourage the Executive Board to give active consideration to gender balance in its leadership and to exercise its discretion in appointing a female interim Chairperson until the next Annual Meeting.

4. To formally endorse Councillor Judith Critchley as a candidate for this interim position, in recognition of her exemplary leadership and long-standing service as Chairperson and Vice Chairperson of Kingsley Parish Council. The Council believes she would be a committed and effective representative of Cheshire's local councils in this important role.