

Kingsley Parish Council
The Boardroom
Kingsley Cemetery
Hollow Lane
Kingsley
Cheshire
WA6 8EF
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23 October 2025

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this twenty-third day of October 2025, you are hereby summoned to attend a meeting of Kingsley Parish Council to be held at 19:00 on the twenty-eight day of October 2025 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Members of the public wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.

Your sincerely,



Mr Luke Trevaskis
Proper Officer

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.
3. **Minutes** - to receive and confirm the minutes of the last meeting.
4. **Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.

5. Planning

- i) to consider Planning Applications and agree actions.

6. Playing Field - to receive an update on projects and agree actions.

- i. To note that the contractor has been contacted regarding the damaged gym equipment, and a quote is expected.
- ii. To note a complaint has been received regarding a 'lip' in the pathway that may need some modification.
- iii. To note the update regarding the play area equipment.
- iv. To review the Playground Inspection and Maintenance Policy.

7. Village Projects - to receive an update on village enhancement projects and agree actions.

- i. To receive an update regarding the coop ramp.
- ii. To note the update regarding the Christmas Tree (contractor has been booked to assist) and agree any further actions.

8. Highways

- i. To note that the speed gun has now been purchased and the Community Speed Watch volunteers have undertaken training.

9. Finance

- i. To receive the accounts and bank reconciliation for FY2526 Q1 and Q2.
- ii. To consider the draft Investment Strategy Options Report.
- iii. To review the Reserves Policy.
- iv. To review the Risk Management Scheme.
- v. To review the Income and Debt Management Policy.

10. Policies

- i. To review the Policies: Tree Management Policy.

11. Working Groups

- i. To consider the terms of reference for each of the agreed working groups.
- ii. To note the specification for the village enhancements will be reviewed by the working group ahead of the Council's meeting in January.
- iii. To note that the specification for the Kingsley Playing Field will be reviewed by the working group ahead of the Council's meeting in January.

12. Chairman's Report - to receive any updates from the Chairman.

13. Borough Councillor Report - to receive a report on matters of interest.

14. Next Meetings - to note the date of the next meeting.