

Kingsley Parish Council
The Boardroom
Kingsley Cemetery
Hollow Lane
Kingsley
Cheshire
WA6 8EF
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parish.clerk@kingsleyparishcouncil.org.uk

13 November 2025

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this thirteenth day of November 2025, you are hereby summoned to attend a meeting of Kingsley Parish Council to be held at 19:00 on the eighteenth day of November 2025 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

Note to Councillors:

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

Note to Public:

Members of the public wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.

Your sincerely,



Mr Luke Trevaskis
Proper Officer

AGENDA

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.
3. **Minutes** - to receive and confirm the minutes of the last meeting.
4. **Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.

5. Planning

- i) to consider Planning Application 25/03405/PIP and agree actions.

6. Playing Field - to receive an update on projects and agree actions.

- i. To consider the quote regarding the damaged gym equipment.
- ii. To agree next steps regarding the 'lip' in the pathway leading to Dark Lane.
- iii. To consider the proposal for the re-instatement of the wildflower meadows.

7. Village Projects - to receive an update on village enhancement projects and agree actions.

- i. To receive an update regarding the coop ramp.
- ii. To note the update regarding the Christmas Tree (contractor has been booked to assist) and agree any further actions.
- iii. To review and approve the risk assessment for community clear ups.

8. Highways

- i. To receive an update regarding Waterloo lane and consider writing to the Forestry Commission to locate a bin and additional signage at the entrance to Delamere Forest.

9. Finance and Governance

- i. To consider the investment recommendations.
- ii. To review the Risk Management Scheme.

10. Policies

- i. To review the Standing Orders
- ii. To review the IT, Information Management and Data Protection, and Data Breach Policies.
- iii. To review the HR Policies.

11. Chairman's Report - to receive any updates from the Chairman.

12. Borough Councillor Report - to receive a report on matters of interest.

13. Next Meetings - to note the date of the next meeting.