

**Kingsley Parish Council**

The Boardroom  
Kingsley Cemetery  
Hollow Lane  
Kingsley  
Cheshire  
WA6 8EF

[www.kingsleyparishcouncil.org.uk](http://www.kingsleyparishcouncil.org.uk)  
parish.clerk@kingsleyparishcouncil.org.uk

15 January 2026

To: **Members of Kingsley Parish Council**

Dear Councillor,

Dated this fifteenth day of January 2026, you are hereby summoned to attend a meeting of Kingsley Parish Council to be held at 19:00 on the twentieth day of January 2026 in Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

**Note to Councillors:**

If you are unable to attend the meeting, please notify the Proper Officer of your apologies.

**Note to Public:**

*Members of the public wishing to address the Council are advised to notify the Proper Officer before 10am on the day of the meeting. Permission to speak at the meeting will be at the discretion of the Chairman. Public participation session at a meeting shall not require response or debate. If the representation made is considered outside the remit of Kingsley Parish Council, residents will be referred to the principal authority or other appropriate body.*

Your sincerely,



Mr Luke Trevaskis  
Proper Officer

**AGENDA**

1. **Apologies** - to receive apologies for absence.
2. **Declarations** - to note declarations of members' interests.
3. **Minutes** - to receive and confirm the minutes of the last meeting.
4. **Public Participation** - to receive representations from members of the public for a period of time not exceeding fifteen minutes, noting each member of the public is permitted to speak for no longer than three minutes.

**5. Planning**

- i) to consider planning matters and agree actions.

**6. Playing Field** - to receive an update on projects and agree actions.

- i. To receive an update on the re-instatement of the wildflower meadows.
- ii. To consider the tender documentation for the playing field and PROWs and agree actions.
- iii. To agree next steps regarding the 'lip' in the pathway leading to Dark Lane (deferred from November meeting).
- iv. To approve the purchase of the new fruit trees for the community orchard.

**7. Village Projects** - to receive an update on village enhancement projects and agree actions.

- i. To receive an update regarding the coop ramp.
- ii. To note the update regarding the Christmas lights and agree actions.
- iii. To discuss the plans for the community clean ups and agree actions.
- iv. To review the scope of work for a tender for village enhancements in 2026.
- v. To note the plans for the community litter pick scheme and agree actions.
- vi. To receive an update regarding Middle Lane playing field.
- vii. To note the adoption of the finger posts.

**8. Highways**

- i. To agree signage for Waterloo Lane.

**9. Finance and Governance**

- i. To review and approve Q3 finance statements, and bank reconciliation.

**10. Chairman's Report** - to receive any updates from the Chairman.

**11. Borough Councillor Report** - to receive a report on matters of interest.

**12. Next Meetings** - to note the date of the next meeting.