

Kingsley Parish Council

Kingsley Parish Council
The Boardroom
Kingsley Cemetery
Hollow Lane
Kingsley
Cheshire
WA6 8EF

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Minutes of the Annual Full Council Meeting of Kingsley Parish Council held at 7:15pm on 19 May 2026 at Kingsley Community Centre, 34 Smithy Lane, Kingsley, Frodsham, WA6 8ED.

Present: Cllrs T Vernon, J Critchley, D Crossley, and D Oppenheim.

In Attendance: Mr Luke Trevaskis (Proper Officer), six members of the public.

Minute 2627.001	Chairperson Cllr Judith Critchley was duly elected Chairperson for Civic Year 2026-2027.
Minute 2627.002	Vice Chairperson Cllr David Crossley was duly elected Vice Chairperson for Civic Year 2026-2027.
Minute 2627.003	Apologies The Council noted the apologies received from Cllrs Moores and Fletcher.
Minute 2627.004	Minutes The Council accepted the minutes of the last meeting.
Minute 2627.005	Vacancies The Council noted that two casual vacancies have arisen on the Council following the resignations of two members. The two members were thanked for their service. Members noted a notice would be published regarding the vacancies. However, it was further noted that existing vacancies exist on the Council for which interested parties can complete a Co-Option form for consideration.
Minute 2627.006	Public Participation A member of the public requested more equipment be ordered for their litter picking activities. The resident was also advised they could submit receipts for the claim of expenditure relating to refreshments.

<p>Minute 2627.007</p>	<p>Planning</p> <p>The Council considered recent planning applications.</p> <p>The Council resolved to object to 26/01101/PIP (Well Lane)</p> <p>The Council resolved to object to 26/00786/PIP (Hollow Lane/Middle Lane)</p> <p>The Council resolved to object to 26/01024/PIP (Hollow Lane)</p> <p>The Council resolved to support 26/01085/TPO (removal of Oak Tree) and recommend that a replacement tree be planted.</p>
<p>Minute 2627.008</p>	<p>Finance</p> <p>The Council considered the three objections raised by an elector to the Council's FY2425 accounts.</p> <p>The Council noted that the External Auditor, PKF Littlejohn, had requested a formal response be resolved by the Council.</p> <p>The Council considered the report regarding the challenge correspondence from the Internal Auditor.</p> <p>The Council resolved to submit the report from the Internal Auditor, alongside its own substantive response, to PKF Littlejohn (the External Auditor).</p> <p>The Council noted this should be published online, subject to any redactions.</p>
<p>Minute 2627.009</p>	<p>Playing Field</p> <p>Members resolved that the works to the wildflower meadows should proceed following September yield. PO to confirm with contractor.</p> <p>The Council resolved to cost up improvements to the rewilding section of the playing field.</p> <p>Members agreed to obtain a quote from Northwich Town Council for remedial work required to the 'lip' in the pathway leading off the field.</p>
<p>Minute 2627.010</p>	<p>Village Projects</p> <p>The Council resolved to submit an expression of interest in the Community Asset Transfer of Middle Lane Playing Field to Kingsley Parish Council to safeguard it for future generations. It was recommended to speak to Cheshire Community Action for any advice they may be able to offer.</p> <p>Members raised concerns regarding pursuing the Co Op ramp project, and requested an update at the next meeting when Cllr Moores would be present.</p>
<p>Minute 2627.011</p>	<p>Highways</p> <p>Members noted that the Community Speed Watch scheme requires additional volunteers.</p> <p>The Community Litter Picking group require more consumables which will the PO will order. The group was also advised to order plastic bags from CWaC.</p> <p>Members noted the requests for speed limit changes on Meeting House Lane and it was requested that Cllr Hugo Deynem provide more support to residents in this regard.</p>

Minute 2627.012	Policies The Council reviewed its Standing Orders, Financial Regulations, and Tree Management Policy and unanimously agreed to adopt all policies and the proposed amends.
Minute 2627.013	Communications The Council considered its current approach to communicating with residents. It was agreed to print an annual newsletter / report. It was further agreed that a survey should be included to ensure that there is a clear evidence base for future decision making which is reflective of the communities voice, and can help feed into an action plan for the forthcoming years.
Minute 2627.014	Chairperson's Report Thanks were extended to the two resigning councillors for their service.
Minute 2627.015	Ward Councillor's Report None. PO to write to the Ward Councillor to see if they wished to submit any report in their absence.
Minute 2627.016	Staffing Committee The Council reviewed and adopted the Terms of Reference for the Staffing Committee and appointed its membership to consist of Cllrs Judith Critchley, David Crossley, and David Fletcher.
Minute 2627.017	Next Meetings Members agreed the meeting schedule for Civic Year 2026-2027: Tuesday 16 June 2026 - 7pm Tuesday 15 September 2026 - 7pm Tuesday 17 november 2026 - 7pm Tuesday 19 January 2027 - 7pm Tuesday 16 March 2027 - 7pm Tuesday 18 May 2027 - Annual Meeting of the Electors - 6.45pm Tuesday 18 May 2027 - Annual Meeting of the Council - 7pm All meetings subject to availability. Any changes/cancellations will be advertised on the website.